



APPLICATION FOR Commercial Animal Establishment Permit

CITY OF EVANSVILLE CITY CLERK'S OFFICE
31 S. Madison St, PO Box 529, Evansville, WI 53536

New Permit : \$75.00 **Renewal: \$75.00**

NOTE: APPLICATION FEE WILL NOT BE REFUNDED IF DENIED OR WITHDRAWN.

A Police check will be completed. Please read carefully and answer honestly. Falsification and/or misrepresentation may be grounds for denial of license/permit. If you have any doubt as to whether to include the facts of a specific incident it is recommended that you disclose the information. If you are unsure about how to respond to any questions on this form, check with the City Clerk for clarification. You can obtain information regarding your arrest and conviction record from the police department and/or the court with which you interacted, or the Wisconsin Circuit Court Access website at: <https://www.wicourts.gov/casesearch.htm> (CCAP may not provide comprehensive list of all arrests/convictions).

1. ESTABLISHMENT NAME:

2. ADDRESS OF ESTABLISHMENT:

APPLICANT INFORMATION

3. LEGAL NAME:			DATE OF BIRTH:		
First	Middle	Last			
ADDRESS:			PHONE:		
CITY:	STATE:	ZIP:	GENDER: Male Female		
Driver's License No.:			Issuing State:		
HOW LONG HAVE YOU LIVED AT ABOVE ADDRESS?			Former Name(s):		
Prior Street Address if Above Address is Less Than 5 Years	State	Zip	From	To	
To	City	State	Zip	From	To

Please indicate which categories apply to your establishment:

- Boarding** Number of kennels _____
- Training:**
- Grooming:**
- Exhibit:**

Have you ever been in violation of any ordinances relating to Animal Control, Animal Cruelty or Zoning Violations: Yes No *if yes please explain* _____

I hereby make application to operate a commercial animal establishment within the city limits of Evansville. I have complied with the regulations promulgated under authority of Evansville Municipal Code regarding any other permits which must be secured prior to operation. I have not been convicted of fighting animals and committing acts of cruelty or neglect towards animals. I hereby empower an employee of the Evansville Police Department or other authorized representative thereof bearing this release to obtain information and records, within one year of the date of this permit application, pertaining to me from the following sources: Municipal, State, or Federal law enforcement agencies and State Department of Motor Vehicle or State Department of Transportation.

I hereby swear the information I have given on this application is true and correct.

Signature of Applicant: _____ Date: _____

Commercial Animal Establishment Inspection Form
(Completed by the City)

Name of Applicant(s): _____

Name of Establishment: _____

Premise Address: _____

Zoning: _____

Are there any conditions or concerns that make the inspector suspect the establishment is or would be in violation of 14.60 and 14.61: __ Yes __ No

Notes: _____

Inspector Signature

Approve/Deny
Circle one

Date

The Evansville Police Department has conducted a background check and to the best of our ability have determined there is:

- Evidence of the applicant committing acts/ violations that would potentially disqualify the applicant(s) from obtaining a Commercial Animal Establishment Permit.

- No evidence of applicant committing acts/violations that would potentially disqualify the applicant(s) from obtaining a Commercial Animal Establishment Permit.

Police Department Investigator

Approve/Deny
Circle one

Date

Application for a Commercial Animal Establishment Permit

Evansville Municipal Code 14.60 – 14.61

Definition:

Commercial Animal Establishment: means an establishment that:

- a. Bathes, clips, plucks, or otherwise grooms animals, not their own;
- b. Breeds, boards, or buys;
- c. Sells or donates more than 10 animals per calendar year;
- d. Trains, or sports animals; or
- e. Displays or exhibits animals.

Sec. 14-60. Permit Required.

No Person or entity shall operate a commercial animal establishment without first obtaining a permit. An application for a commercial animal establishment permit shall be made to the city clerk, and the applicant shall pay a fee prior to the city clerk issuing a commercial animal establishment permit. No permit shall be granted without an inspection of the premises to determine compliance with this Code and state law. The permit shall be issued for one year, commencing on January 1 of each year. Renewal applications for permits shall be made 30 days prior to and up to 30 days after the start of the calendar year. If there is a change of ownership of a commercial animal establishment, the new owner shall obtain a permit.

Sec. 14-61. Operation of Commercial Animal Establishments.

Every Commercial Animal Establishment:

1. Shall be maintained in a clean and sanitary condition and not to allow any refuse or waste material to accumulate.
2. Shall have impervious, smooth and cleanable floors.
3. Shall keep and maintain records for all animals except fish for 1 year that detail the health, status and disposition of each animal that was trained, groomed, bought, sold, kenneled, or was otherwise in the custody of the establishment.
4. Shall post its permit in a conspicuous place open to the public.
5. Shall isolate and treat any animal in its possession which has any disease, injure, or abnormality and may not sell such animal without full disclosure to the buyer of the condition of the animal.
6. Shall furnish the buyer of any animal, except fish, with a written statement of sale showing the date of sale, approximate age of the animal, immunization and medication type and date administered, and the names of both the seller and buyer.
7. Shall take measures to limit the potential creation of a noise nuisance and take measures to mitigate the actual noise at the establishment or premise.
8. A violation of this chapter shall be cause for revocation of the Commercial Animal Establishment Permit.

Sec. 14-62. Penalties for violations of Chapter 14.

Any person who shall violate any section within this chapter is subject to the penalties set forth in section 1-11 of the City ordinances, in addition to any other remedies or sanctions stated with this Chapter.